

**KERN COUNTY SHERIFF'S OFFICE
Lerdo Pre-Trial Section
Policies and Procedures**

TITLE:	HAZARDOUS MATERIAL INCIDENT	B-125
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EFFECTIVE DATE:	11/07/89	REVISED: 11/05/19
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APPROVED BY:	Lerdo Pre-Trial Section Manager	REVIEWED: 11/05/19
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REFERENCE:	DPM Section H-100; DBPPM Sections B-100, B-550, B-600	
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POLICY:

In the event of a suspected chlorine leak or any other hazardous material incident in or around the facility grounds, staff will adhere to Sections B-100 and B-130 of the Detentions Bureau Manual and Section H-100 of the Department Procedures Manual. Assistance from other agencies will be made through the chain of command.

DIRECTIVE #1

Only qualified personnel will attempt to cap, stop or repair a chlorine gas leak.

Procedure A: Hazardous Material Incident

Upon notification or discovery of a hazardous material accident, the first officer on the scene will:

- Report the situation to Master Control as a possible hazardous material incident and supply the exact location and size of the spill or leak;
- Request assistance and advise the safest route to the scene;
- Stay upwind and update Master Control of changing conditions;
- Avoid contact with liquids or fumes;
- Request medical assistance if needed.

The Master Control Officer will:

- Immediately notify the Shift Supervisor and Communications Center;
- Maintain a log of events until a command post is established;
- Function as the primary relay for communications, pending the establishment of the command post.

The Shift Supervisor will:

- Ensure that all exit doors are closed in order to keep contamination from entering the Facility;
- Respond to the scene and assess the danger to inmates and staff;
- Establish a command post in accordance with Standardized Emergency Management System (SEMS);
- Immediately ensure that the Communications Center, Fire Department and the Section Manager are notified;
- Evacuate the Facility if required as outlined in DBPPM-B-600;
- Coordinate arrival of responding emergency units;
- Ensure that the proper reports are completed as soon as possible;
- Deactivate the command post and account for all personnel and equipment, as outlined in DBPPM-B-100, when the scene is declared safe by the Health Department;
- Ensure that a Hazardous Material Incident Report is completed;
- Ensure that an Incident Report is completed;
- Prepare a post incident critique of the incident and forward it to the Division Commander.

KERN COUNTY SHERIFF'S OFFICE
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Policies and Procedures

TITLE:	EMERGENCY GENERATOR LOG	B-180
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EFFECTIVE DATE:	01/03/94	REVISED: 11/05/19
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APPROVED BY:	Lerdo Pre-Trial Section Manager	REVIEWED: 11/05/19
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REFERENCE:	State Fire Regulations
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POLICY:

The facility will maintain an emergency power system that meets State Fire Regulations and ensures electrical power during a power outage.

An Emergency Generator for that purpose will be maintained and serviced by the Lerdo Complex Maintenance personnel.

DIRECTIVE:

The Shift Supervisor will maintain a log in the front of the Shift Supervisor's Log Book for the purpose of logging when there is a Power Outage and the Emergency Generator starts and supplies power to Pre-Trial.

Procedure A: Emergency Generator Operation

When the emergency generator starts and supplies power to Lerdo Pre-Trial the Shift Supervisor will:

- Log the, date, time, duration of power outage, any problems, and initials of supervisor in the Shift Supervisor's log book.

KERN COUNTY SHERIFF'S OFFICE

Lerdo Pre-Trial Section

Policies and Procedures

TITLE: FEDERAL INMATE DEATH NOTIFICATION

B-190

EFFECTIVE DATE: 07-28-08

REVISED:11-05-19

APPROVED BY: Lerdo Pre-Trial Section Manager

REVIEWED: 11-05-19

REFERENCE: Title 15, sections 1202; Government Code 12525;
DBPPM, Section C-900

POLICY:

All staff members will be familiar with and follow the procedures outlined in the Detentions Bureau Policy and Procedures Manual (DBPPM), Section C-900.

The Federal Liaison Sergeant, or designee, will notify the U.S. Marshal Service or Bureau of Prisons of inmate deaths involving inmates being held at the Pre-Trial Facility pursuant to a detainer/hold from the appropriate agency.

This policy applies to all federal inmate deaths whether occurring inside or outside the facility.

Procedure A: Notifying the U.S. Marshals Service or Bureau of Prison Federal Detainees

The Shift Supervisor will:

- Follow policy detailed in DBPPM C-900
- Notify the Federal Liaison Sergeant of the inmate death.

The Federal Liaison Sergeant, or designee, will:

- Contact the appropriate federal agency, as soon as possible, to inform them of the death.
- Let the appropriate agency know that they will receive all pertinent information within 10 days.